



**STATE OF MONTANA**  
**DEPARTMENT OF ADMINISTRATION**  
**ARCHITECTURE AND ENGINEERING DIVISION**  
1520 East Sixth Avenue • P.O. Box 200103 • Helena, Montana 59620-0103  
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**TO: ALL ARCHITECTS/ENGINEERS OF RECORD**

**FROM:** Thomas B. O'Connell, Administrator  
Architecture & Engineering Division  
1520 East Sixth Avenue, Rm 33  
P O Box 200103  
Helena MT 59620-0103

**DATE:** March 28, 2013

**RE: REQUEST FOR QUALIFICATIONS**

Firms interested in being considered for an interview for the project on the attached page must follow these procedures:

- Submit two (2) copies of Form 115, which can be found at <http://architecture.mt.gov/default.mcp.x>. Further instructions for filling out the form are on the 115. Information in addition to the 115 is acceptable.
- Form 115 submissions must be received at the A&E office no later than 5:00 p.m. on **Friday, April 12, 2013**.
- Please submit originals only; faxes or e-mails of qualifications will not be accepted, nor will submissions received after the deadline.

Firms selected for an interview on the project:

- Will be given the initial information document and interview questions.
- Will be asked to present their credentials before an interview committee. The committee will then submit the names of three (3) qualified firms to the Dept. of Administration Director, who will appoint one firm for the project in accordance with 18-2-112 MCA.

*The state of Montana makes reasonable accommodations for any known disability that may interfere with an applicant's ability to compete in the application and selection process or that may interfere with an applicant's ability to perform the essential duties of the job. In order for the state to make such accommodations, applicants must make known any needed accommodation to the individual project managers or agency contacts listed. Persons using TDD may call the Montana Relay Service at 1-800-253-4091.*

# **ENGINEERING PROJECT**

## **PARKING & STREET MAINTENANCE**

### **MONTANA STATE UNIVERSITY**

**A/E #2013-02-06 (delegated)**

**PROJECT BUDGET: \$2,500,000**

Montana State University is seeking design services for various campus parking and street maintenance and/or new construction projects undertaken by the University under BOR Authority Item #157-2005-R1112.

Various projects will be selected and performed on a project-by-project basis and may consist of new construction, repairs, replacement, survey and program development, and other paving-related issues, with an aggregate value not to exceed \$2,500,000 in total project costs.

The term of the consultant appointment is expected to continue through March of 2016 or upon expenditure of the \$2,500,000 authority, whichever milestone is first achieved. MSU reserves the right to terminate the appointment early and/or use its own staff/crews for projects within the spending authority limit.

The A&E Division is delegating this project to MSU upon appointment of the engineering firm. For further information, contact: Bill Mackin, Project Manager, Montana State University; (406) 994-6377; [bmackin@montana.edu](mailto:bmackin@montana.edu)

[END OF SOLICITATION]